

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, May 3, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, May 3, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

PRESENT

Chairman Billy Webster
Commissioner Kelvin Irvin
Commissioner Daniel Brown
Commissioner Bill Sharp
Commissioner Trevor Addison

STAFF PRESENT

County Attorney Barry Fleming
County Manager Paul Van Haute
Deputy County Manager Lisa Jackson
County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 9:02 a.m.

(Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation - Pastor James Smith

Pastor James Smith gave the invocation.

3. Pledge of Allegiance (BW)

Mr. Bob Landau led the Pledge of Allegiance.

4. Special Presentations

a. 21st Century Partnership

Ms. Chrissy Miner, President/CEO of the 21st Century Partnership and the Museum of Aviation Foundation and Mr. Daniel Rhoades, Chief Operations Officer of the 21st Century Partnership distributed information and provided an update on achievements of the 21st Century Partnership. (Copy of documents made a part of the minutes on minute book pages _____ to _____.)

b. Preliminary Report by Courthouse Landscaping Committee

Committee Chairman Keith Fielder distributed handouts and provided a preliminary report of the committee's activities and findings.

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

c. Departmental Report-Finance Department

Finance Director Linda Cook reported on her department. She explained some of the services and procedures that are performed in the Finance Department. She introduced her staff and went over the training they have received or are working on. She also showed her new web page and the information that can be obtained there and demonstrated the new Tyler software.

Regular Business Meeting

5. Public Comments

Chief Appraiser Chuck Anglin reported on the current property values and possible increase in the county digest. There are currently 19,200 parcels in the county. The Lake Sinclair area could see an increase of 6.7%; Lake Oconee-8%; Eatonton-3-4%; Countywide-6%. There were 94 new houses built in 2017; 97 new houses built in 2018; and 30 new houses built so far this year. There were also two new developments in 2018. Tax Assessment notices will go out on May 14th.

6. Approval of Agenda

Motion to approve the Agenda with the addition of an Executive Session for personnel.

Motion made by Commissioner Addison, Seconded by Commissioner Brown.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

7. Consent Agenda

a. Approval of Minutes - April 16, 2019 Regular Business Meeting (staff-CC)

b. Approval of Minutes - April 16, 2019 Executive Session (staff-CC)

c. Approval of Minutes - April 26, 2019 Work Session (staff-CC)

d. Approval of 2019 Alcohol Licenses (staff-CC)

e. Approval of Resolution requesting Sales Tax Information from DOR and Naming a Designated Officer (staff-Finance)

Motion to approve the Consent Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

8. Approval of 2019 Budget Amendment #1 (staff-Finance)

Motion to approve 2019 Budget Amendment #1.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of amendment made a part of the minutes on minute book page _____.)

9. Approval of 2020 Budget and 2019 Mill Rate Schedule (staff-Finance)

Motion to approve the 2020 Budget and 2019 Mill Rate Schedule.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of schedule made a part of the minutes on minute book page _____.)

10. Appointments to the 2020 Census Complete Count Committee (staff-CC)

Mr. Bob Landau asked for the Complete Count Committee appointments to be made today and to keep open until 21 members are appointed.

Chairman Webster appointed the following to the 2020 Census Complete Count Committee: Walter Hatcher, David Owens, Charles Pate, Donald Cottrell, Gail Farmer, John Mitchell Sr., Tammy Lankford, Larry Manley, Janelle Reid, Janie Reid, Leila Williams, Melissa Williams, Lynsol Terrell, and Eugene Hubert.

Motion to ratify the Chairman's appointments to the 2020 Census Complete Count Committee.

Motion made by Commissioner Addison, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

Chairman Webster encouraged the board to find additional applicants. He advised that a called meeting will be held to make the remaining appointments, if necessary. He also appointed Commissioner Sharp, as well as himself, to serve as Ex-Officios on the committee.

11. Approval of 2019-2020 Employee Insurance Benefits (staff-CM)

Mr. Johnathan Shaw of ShawHankins distributed a booklet with two new health insurance options, went over the differences and answered questions.

Motion to approve the BCBS alternate on page 4 of the new booklet for \$1,676,623.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of booklet made a part of the minutes on minute book pages _____ to _____.)

12. Authorization for Chairman to sign Supplemental Agreement #1 between GDOT and Putnam County for Local Bridge Replacement Project PI #0015658 CR 29 (Martins Mill Road) at Little River (staff-CM)

Motion to authorize the Chairman to sign Supplemental Agreement #1 between GDOT and Putnam County for Local Bridge Replacement Project PI #0015658 CR 29 (Martins Mill Road) at Little River.

Motion made by Commissioner Addison, Seconded by Commissioner Brown.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of agreement made a part of the minutes on minute book pages _____ to _____.)

Reports/Announcements

13. County Manager Report

County Manager Van Haute reported on the following:

- 21st Century Partnership is seeking a contribution from the county in the amount of \$4,612.80
- courthouse landscaping was performed by a private contractor, but the work was suspended in 2010
- thanked Linda Cook and the Finance Department, HR Director Cynthia Miller and Mr. Johnathan Shaw of ShawHankins for all their work on the benefit package

14. County Attorney Report

No report.

15. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: invited everyone to services at First Baptist Church

Commissioner Addison: commented on the great National Day of Prayer service yesterday and thanked Chairman Webster for his part of the event.

Chairman Webster: none

16. Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel.

Motion made by Commissioner Addison, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

Meeting closed at approximately 10:43 a.m.

17. Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of affidavit made a part of the minutes on minute book page _____.)

Meeting reopened at approximately 11:50 a.m.

18. Action, if any, resulting from the Executive Session

County Attorney Fleming advised that two personnel matters were discussed with no final action taken.

Closing

19. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Brown.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

Meeting adjourned at approximately 11:51 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman